



Skip Bin permits - Online applications – Skip Bin companies

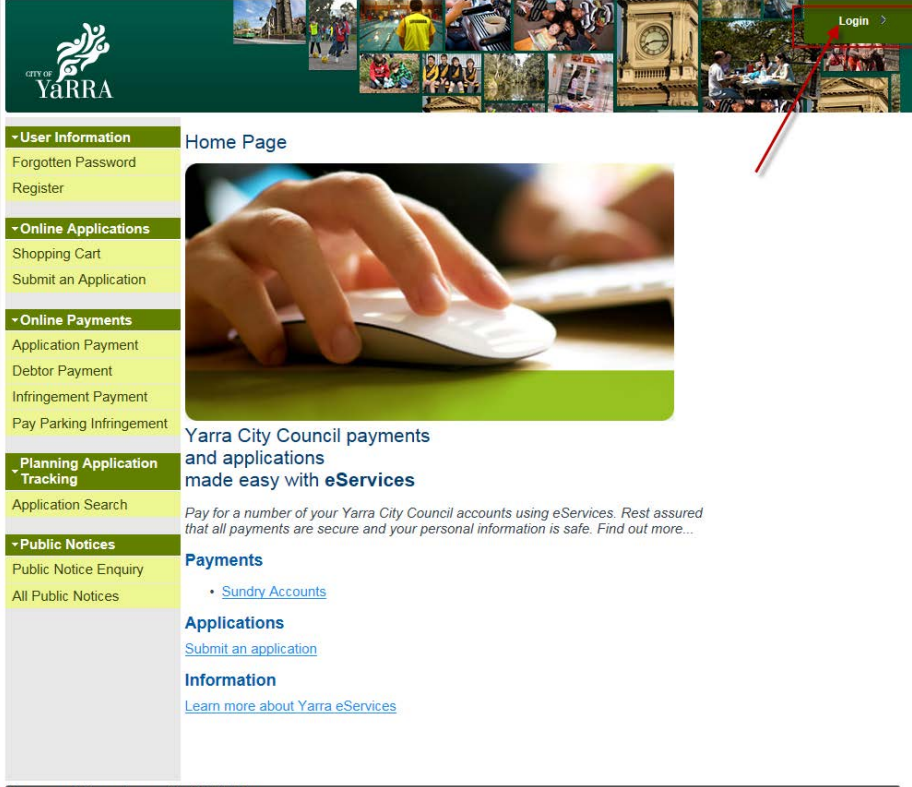
As at 1 December 2014

Applications for Skip Bin permits can now be made online via Council's eServices. Users **must** be registered with Council prior to using this online service for Skip Bins. Please contact Construction Management on 9205 5585 to request to be registered for an online account.

1 Please go to Council's eServices website:

[https://eservices.yarracity.vic.gov.au/WebApps/eProperty/\(S\(v1y3nu550ptlilyt1o4t345\)\)/P1/eSubmit/TermsAndConditions.aspx?r=P1.WEBGUEST&f=%24P1.ESB.TERMS.VIW](https://eservices.yarracity.vic.gov.au/WebApps/eProperty/(S(v1y3nu550ptlilyt1o4t345))/P1/eSubmit/TermsAndConditions.aspx?r=P1.WEBGUEST&f=%24P1.ESB.TERMS.VIW)

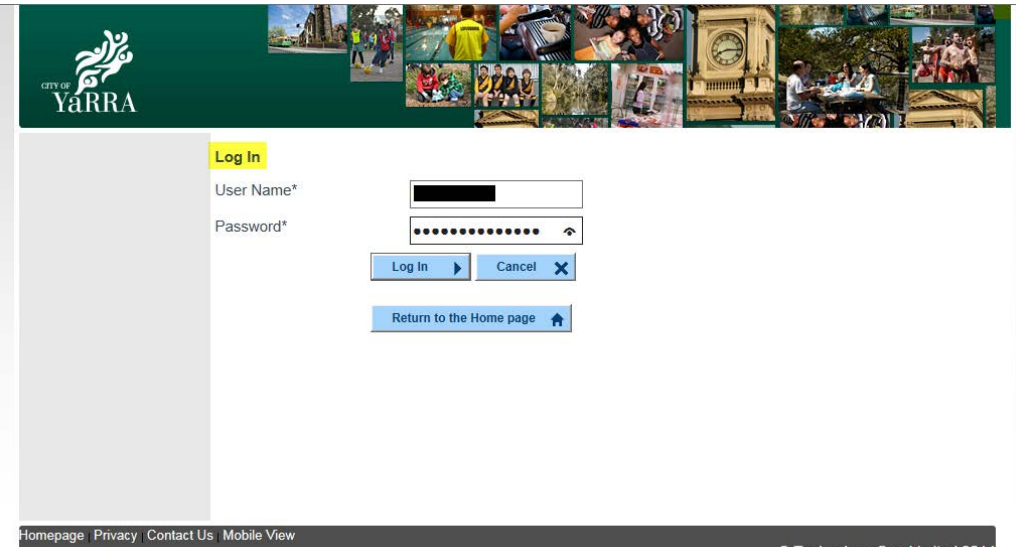
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The screenshot shows the City of Yarra eServices website. The header includes the City of Yarra logo and a navigation menu with a 'Login' link highlighted in a red box. The main content area features a large image of a hand using a computer mouse. Below the image, there is a section titled 'Yarra City Council payments and applications made easy with eServices' with a sub-heading 'Payments' and a link to 'Sundry Accounts'. There are also sections for 'Applications' (with a link to 'Submit an application') and 'Information' (with a link to 'Learn more about Yarra eServices'). The footer contains links for 'Homepage', 'Privacy', 'Contact Us', and 'Mobile View', along with the copyright notice '© Technology One Limited 2014'.

Click on **Login**

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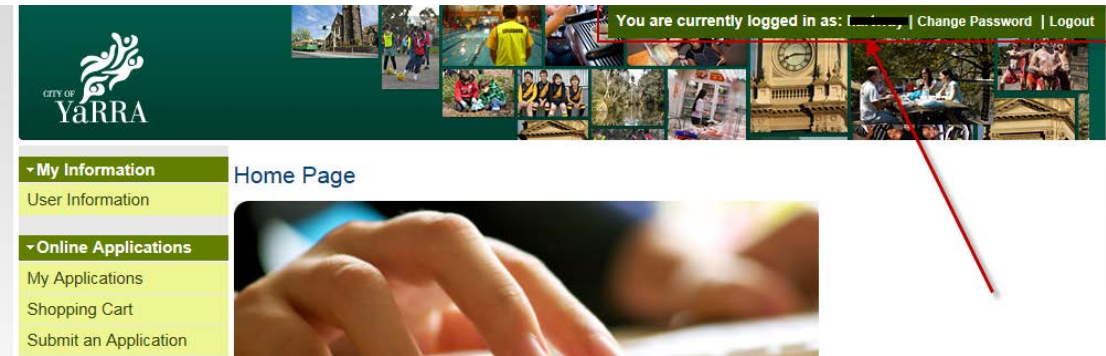
The screenshot shows the login page of the City of Yarra eServices website. The 'Log In' button is highlighted in yellow. The page contains a 'User Name*' field with a blacked-out input, a 'Password*' field with a masked input, and a 'Log In' button with a right-pointing arrow. There is also a 'Cancel' button with an 'X' icon and a 'Return to the Home page' button with a house icon. The footer contains links for 'Homepage', 'Privacy', 'Contact Us', and 'Mobile View', along with the copyright notice '© Technology One Limited 2014'.

Enter **User Name**

Enter **Password**

Click on **Log in**

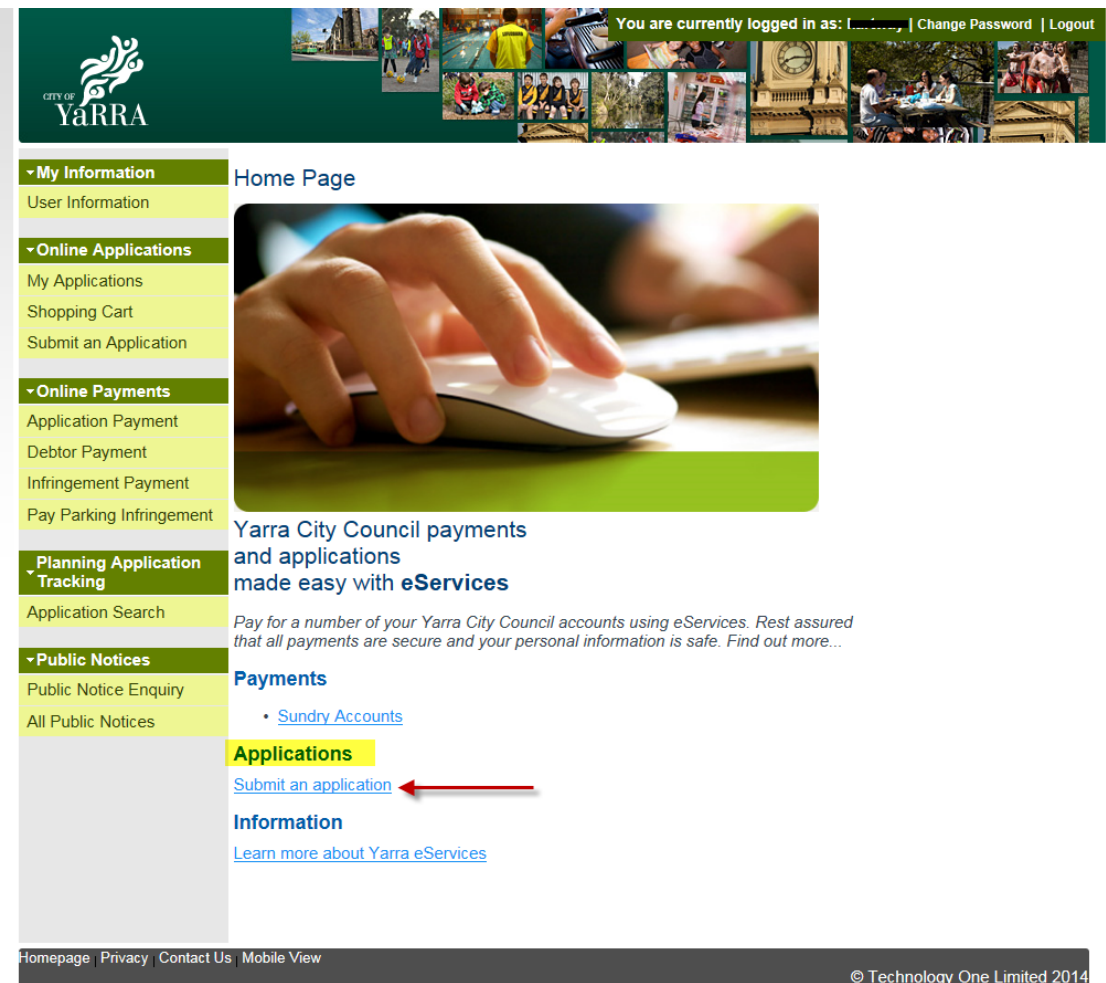
4



When you have successfully logged in, your user name will be displayed.

NB. When you log in for the first time, please make sure you change your password (see end of document for procedure).

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Click on **Submit an application**

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City of Yarra

My Information
User Information

Online Applications
My Applications
Shopping Cart
Submit an Application

Online Payments
Application Payment
Debtor Payment
Infringement Payment
Pay Parking Infringement

Planning Application Tracking
Application Search

Public Notices
Public Notice Enquiry
All Public Notices

Terms and Conditions

Yarra eServices Terms and Conditions of Use:

Access to Yarra City Council's 'Yarra eServices' (**Service**) is restricted to owners of property within the City of Yarra (and their nominated agents) and organisations or individuals who conduct business with Yarra City Council.

This document contains the terms and conditions which apply to the use of the Service.

By using the Service, you acknowledge that you have read and understood these terms and conditions and agree to be bound by them.

[Read our privacy statement](#)
[Read our disclaimer](#)

Agree to the Terms and Conditions

[Continue](#)

Read through Council's Terms and Conditions

Homepage | Privacy | Contact Us | Mobile View © Technology One Limited 2014

Read through Council's *Terms and Conditions*.

Tick **Agree to the Terms and Conditions**.

Click on **Continue**.

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City of Yarra

My Information
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Submit Applications

Applications are defined and categorised by Groups and Categories. This categorisation helps us to better clarify and process your application.
Please select the type of Application from the list below.

Skip Bin Permit

- [Bin Metered Area](#)
- [Bin Non Metered Area](#)

Bin Non Metered Area

Select permit type:

Bin Metered Area – for skip bins to be placed in parking metered areas.

Bin Non metered Area - for skip bins to be placed in non-parking metered areas.

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Step 1 of 3

- ▶ Application Information
- Primary Property Address
- Summary Information


[Cancel Application](#)

[Shopping Cart](#)

Application Information

Application Summary

Skin Bin Permit - Bin Metered Area

 Provide all required details about your application.

Application Information

Note: Fields with an asterix () are mandatory.*

Skip Placement* ▼

Neighbour Address (if apply)


Will Access be affected? ▼


Traffic Management required?* ▼

Your Reference*

Bin Capacity (m3)*

No of Days*

Delivery Date* 

Collection Date* 

Complete the following details:

Skip placement – Front / Neighbour Front / Neighbour Rear / Neighbour Side / Rear / Side

Neighbour address (if required)

Will Access be affected? (by the bin) – Yes / No

Traffic Management required? – Yes / No

Your Reference

Bin Capacity (m³)

No of Days (bin is required)

Delivery Date

Collection Date

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Primary Property Address

Application Summary

Skin Bin Permit - Bin Metered Area

Property Search



Search for a property or land location for this step of your application. You can select one property as the primary property then multiple other properties in the Add Other Properties step.

Address	Land
<input type="checkbox"/> Only search my properties	
Fast Search	<input type="text"/> <input type="button" value="Search"/>
<input type="checkbox"/> Advanced Search	
Unit Number	<input type="text"/>
House Number	<input type="text" value="140"/>
Street Name	<input type="text" value="Hodde St"/>
Suburb	<input type="text" value="Abbotsford"/>
Postcode	<input type="text"/>
<input type="button" value="Clear"/> <input type="button" value="Search"/>	

Enter **Property Address** of bin's location.

Click on **Search**.

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Primary Property Address

Application Summary

Skin Bin Permit - Bin Metered Area

Property Search



Search for a property or land location for this step of your application. You can select one property as the primary property then multiple other properties in the Add Other Properties step.

Address | Land

Only search my properties

Fast Search

Advanced Search

Unit Number

House Number

Street Name

Suburb

Postcode

Address	Legal Description
<input checked="" type="radio"/> Offices 140 Hoddle St Abbotsford VIC 3067	Por 66 Vol 1648 Fol 448

Select required **Property Address** (where multiply addresses are displayed).

Click **Next**.

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Summary Information



A summary of your application is shown below. Click Continue to add your application to your shopping cart.

[Application Information](#)


Application Description	Bin Metered Area
Delivery Date*	20/10/2014
Collection Date*	24/10/2014
Skip Placement*	Neighbour Front
Will Access be affected?	No
Traffic Management required?*	Yes
Your Reference*	Smith St 123
Bin Capacity (m3)*	3
No of Days*	5

[Primary Property Address](#)

Address Offices 140 Hoddle St Abbotsford VIC 3067

Amount Due

\$275.00



Continue ▶


Summary of **application information**.

Amount due is also displayed.

Click **Continue**.

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Shopping Cart



To process an item in your shopping cart select it using the Take to Checkout box and click the Proceed button. Items can be removed or edited before proceeding.

Shopping Cart Retrieval

To retrieve existing shopping cart items, enter the unique reference number that you received and click the Search button.

Reference No

Shopping Cart

Type	Description	Amount	Remove	Take to Checkout
Application	Skin Bin Permit - Bin Metered Area Offices 140 Hoddle St Abbotsford VIC 3067	\$275.00	✗	<input checked="" type="checkbox"/>
			Remove All	Check All / Uncheck All




If you are applying for one Skip Bin permit, click **Proceed**.

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- ▼ My Information
 - User Information
- ▼ Online Applications
 - My Applications
 - Shopping Cart
 - Submit an Application
- ▼ Online Payments
 - Application Payment
 - Debtor Payment
 - Infringement Payment
 - Pay Parking Infringement
- ▼ Planning Application Tracking
 - Application Search
- ▼ Public Notices
 - Public Notice Enquiry
 - All Public Notices

Shopping Cart



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Shopping Cart Retrieval

To retrieve existing shopping cart items, enter the unique reference number that you received and click the Search button.

Reference No

Shopping Cart

Type	Description	Amount	Remove	Take to Checkout
Application	Skin Bin Permit - Bin Metered Area Offices 140 Hoddle St Abbotsford VIC 3067	\$275.00	✗	<input checked="" type="checkbox"/>
			Remove All	Check All / Uncheck All

If you wish to apply for two or more Skip Bin permits, click on **Submit an Application**. Repeat steps 7 to 11.

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Shopping Cart



To process an item in your shopping cart select it using the Take to Checkout box and click the Proceed button. Items can be removed or edited before proceeding.

Shopping Cart Retrieval

To retrieve existing shopping cart items, enter the unique reference number that you received and click the Search button.

Reference No

Shopping Cart

Type	Description	Amount	Remove	Take to Checkout
Application	Skin Bin Permit - Bin Metered Area Offices 140 Hoddle St Abbotsford VIC 3067	\$275.00		<input checked="" type="checkbox"/>
Application	Skin Bin Permit - Bin Non Metered Area Offices 140 Hoddle St Abbotsford VIC 3067	\$60.00		<input checked="" type="checkbox"/>
			Remove All	Check All / Uncheck All



Your application(s) along with the amount due for each permit, is displayed in the **Shopping Cart**.

You can remove and/or untick application(s) to prevent them from proceeding to the **Checkout** at this stage.

Click **Proceed**.

Checkout

Enter all required information before proceeding to the payment summary page.



If you are already a registered user of eServices, please login using the link above. If you are not a registered user then complete the Create Account section of this page to register. At least one contact telephone number is mandatory.

Clicking Next on this page will not make a payment.

Applicant Details

Business Name	<input type="text"/>
ABN	<input type="text"/>
Address Detail	<input type="text"/>
Suburb	<input type="text"/>
Postcode	<input type="text"/>
Work Phone	<input type="text"/>
Fax Phone	<input type="text"/>
Mobile Phone	<input type="text"/>
Email Address	<input type="text"/>

Payment Information

Shopping Cart Total \$335.00

Credit Card Details

Credit Card Type	Visa	<input type="text"/>
Credit Card Expiry	<input type="text"/>	2015
Credit Card Number*	<input type="text"/>	
CVV*	<input type="text"/>	<input type="text"/>

[Previous](#)

[Next](#)

Preview your Applicant details on **Checkout** page.

Enter your **Credit Card Details**.

Click **Next**.

NB. Clicking **Next** here will not make the payment. Payment will be processed on the next screen.

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Payment Summary



Confirm that all of the information on this page is correct before proceeding. Clicking the Complete button will cause a payment to be made if this application has an amount due.

Please note that it may take up to a few minutes to complete your payment.

Applicant Details

Business Name [REDACTED]
 ABN [REDACTED]
 Address Detail [REDACTED]
 Suburb [REDACTED]
 Postcode [REDACTED]
 Work Phone [REDACTED]
 Fax Phone [REDACTED]
 Mobile Phone [REDACTED]
 Email Address [REDACTED]

Purchase Details

Type	Description	Amount
Application	Skin Bin Permit - Bin Metered Area Offices 140 Hoddle St Abbotsford VIC 3067	\$275.00
Application	Skin Bin Permit - Bin Non Metered Area Offices 140 Hoddle St Abbotsford VIC 3067	\$60.00

Totals

Credit Card Surcharge \$0.00
 Amount Due \$335.00

Payment Details

Credit Card Type Visa
 Credit Card Number *****1111
 Credit Card Expiry 01/15

[← Previous](#)

[Complete ✓](#)

A **Payment Summary** allows you to check all information before processing your payment. If all information is correct, click **Complete**.

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Payment Confirmation

You have successfully completed the checkout process. Please print or email a copy of the information on this page for future reference or enquiries. If you registered as a user during the checkout process your account has been created.

Applicant Details

Business Name [REDACTED]
 ABN [REDACTED]
 Address Detail [REDACTED]
 Locality Name [REDACTED]
 Postcode [REDACTED]
 Work Phone [REDACTED]
 Fax Phone [REDACTED]
 Mobile Phone [REDACTED]
 Email Address [REDACTED]

Transaction Details

Transaction Date 20-Oct-2014
 Payment Reference 2555
 Transaction Amount \$335.00

Charge Details

Reference	Application	Charge Description	Charge	Charge Tax	Charge Total
SKB14/0018	Skin Bin Permit - Bin Metered Area Offices 140 Hoddle St Abbotsford VIC 3067				
		Skips Bin Charge with Meter	\$275.00	\$0.00	\$275.00
		Sub Total			\$275.00
SKB14/0019	Skin Bin Permit - Bin Non Metered Area Offices 140 Hoddle St Abbotsford VIC 3067				
		Skips Bin Charge No Meter	\$60.00	\$0.00	\$60.00
		Sub Total			\$60.00
		Credit Card Surcharge	\$0.00	\$0.00	\$0.00
		Total			\$335.00

Email Address Details

Email Address*

Send as Email

Print

If you would like a copy of the receipt emailed to you or a copy printed

Payment Confirmation

Your **Payment Reference** and Council's **Reference** (ie, your application numbers) are now listed.

A copy of this confirmation will be forwarded to the email address supplied.

You can also **Print** or **Send as Email** to another email address if required.

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From: techone@mailserver.com
 To: [Redacted]
 Cc: [Redacted]
 Subject: eSubmit Payment Confirmation Details

Dear [Redacted]

Payment Details:

Applicant Details
 Business Name [Redacted]
 ABN [Redacted]
 Address Detail [Redacted]
 Locality Name [Redacted]
 Postcode [Redacted]
 Work Phone [Redacted]
 Fax Phone [Redacted]
 Mobile Phone [Redacted]
 Email Address [Redacted]

Transaction Details
 Transaction Date 20-Oct-2014
 Payment Reference 2555
 Transaction Amount \$335.00

Reference Number	Application	Charge Description	Charge	Charge Tax	Charge Total
SKB14/0018	Skin Bin Permit - Bin Metered Area	Skips Bin Charge with Meter	\$275.00	\$0.00	\$275.00
		Sub Total			\$275.00
		SKB14/0019	Skin Bin Permit - Bin Non Metered Area	Skips Bin Charge No Meter	\$60.00
		Sub Total			\$60.00
		Credit Card Surcharge	\$0	\$0	\$0
		Total			\$335.00

Any questions should be directed to info@yarracity.vic.gov.au

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City of Yarra logo and navigation menu are visible. The page title is "Payment Confirmation".

Payment Confirmation

My Information
 User Information

Online Applications
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 Submit an Application

Online Payments
 Applicant Details

Payment Confirmation

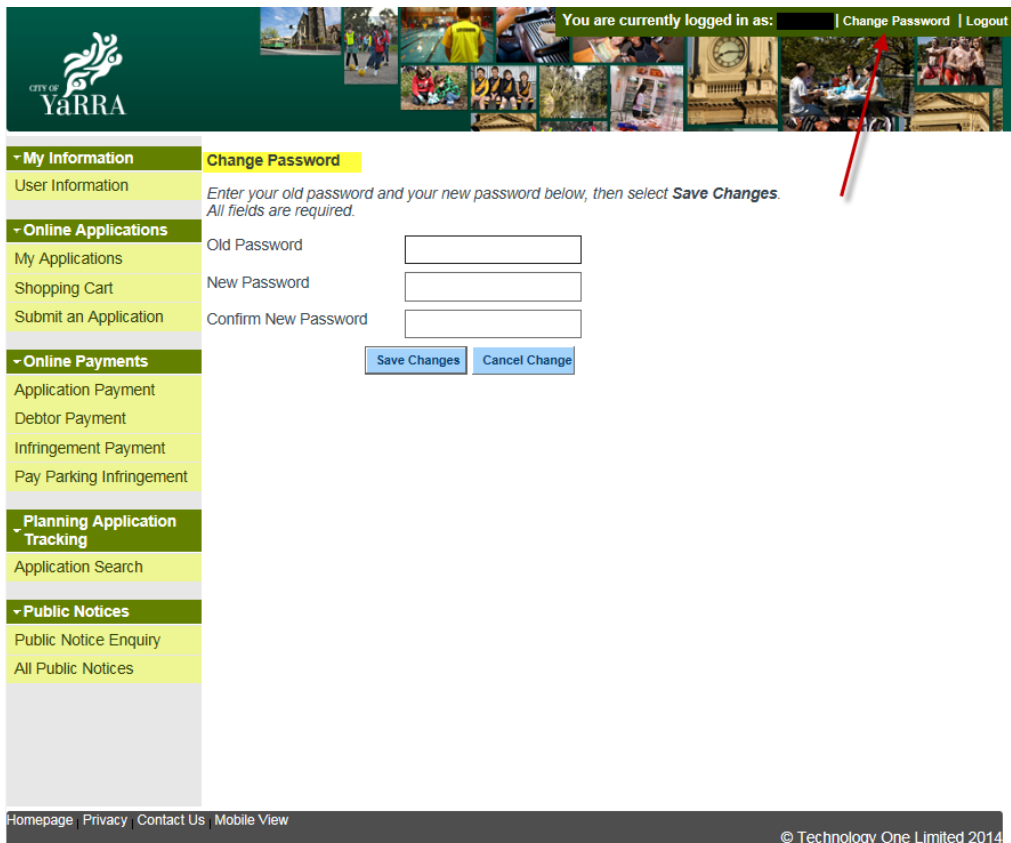
Information 1: You have successfully completed the checkout process. Please print or email a copy of the information on this page for future reference or enquiries. If you registered as a user during the checkout process your account has been created.

Information 2: An email copy of this page has been sent to the nominated address.

Logout (highlighted with a red box and arrow)

Please do not forget to **Logout** when you have completed your application(s).

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The screenshot shows the City of Yarra website interface. At the top left is the City of Yarra logo. To the right, it says "You are currently logged in as:" followed by a redacted name and links for "Change Password" and "Logout". A red arrow points to the "Change Password" link. Below the header is a navigation menu with categories: "My Information", "Online Applications", "Online Payments", "Planning Application Tracking", and "Public Notices". The "Change Password" form is active, showing three input fields for "Old Password", "New Password", and "Confirm New Password". Below the fields are "Save Changes" and "Cancel Change" buttons. The footer contains links for "Homepage", "Privacy", "Contact Us", and "Mobile View", along with the copyright notice "© Technology One Limited 2014".

city of
YaRRA

You are currently logged in as: [Redacted] | [Change Password](#) | [Logout](#)

My Information **Change Password**

User Information *Enter your old password and your new password below, then select **Save Changes**. All fields are required.*

Online Applications

My Applications Old Password

Shopping Cart New Password

Submit an Application Confirm New Password

Online Payments

Application Payment

Debtor Payment

Infringement Payment

Pay Parking Infringement

Planning Application Tracking

Application Search

Public Notices

Public Notice Enquiry

All Public Notices

Homepage | Privacy | Contact Us | Mobile View

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To change your password:

Click on **Change Password**

Enter old password

Enter your new password

Re-enter your new password to confirm

Click on **Save Changes**