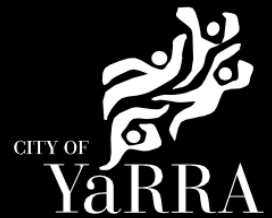


How to Submit Protection Works via eTrack



Click on the following Link

Type **eBAYY/NNNNN** next to **Council Reference**

Click **SEARCH**

Yarra City Council - eProperty - Application Search

Application Search

You can search for applications lodged to Yarra City Council (in the case of planning applications dating back to April 2001) using the electronic search form below. If an application doesn't appear using the search form, it does not mean that an application has not been made. It may take several days for an application, or an updated status of an application, to appear on Council's website.

You can search by the following options:

1. If you know Council's reference number, type it (in full) into the **Application Number** field and click on the **Search** button located next to the field
2. If you do not know Council's reference number you can use one of the following options:
 1. **Date From & Date To** and click **Search**
 2. **Address** (street name and suburb are always required) and click **Search**
 3. **Suburb** and click **Search**

In the event that you cannot find an application using the electronic search form, please email: PlanningAdmin@yarracity.vic.gov.au for (statutory) planning and info@yarracity.vic.gov.au for all other applications

Council Reference

CLEAR **SEARCH**

If you do not have Council's Reference Available complete **Address Search**

- **Enter Street No From**
- **Street**
- **Suburb**

Note: You must enter SUBURB or the search will fail.

Click **SEARCH**

Street No From

Street No To

Street

Street Type

Suburb

CLEAR **SEARCH**

The **Address Search** will return a list of *Applications*.

Select the **Building Permit 'eBA'** you would like to lodge your request against.

This will load the **Application Details** page.

Application Search Results

Electronic records are (by default) sorted by lodgement date. However you can sort data based on any of the column headings by clicking on the relevant column heading and then selecting 'ascending' or 'descending' order.

Application Search Results

Application Link	Application Received	Proposal	Address	Stage
eBA20/00156.03	24/10/2022	VSBA Clifton Hill Primary School (CHPS) - New Senior school - Stage 3 - Amended	1 South Tce Clifton Hill VIC 3068	Building Permit Issued
eBA20/00156.02	24/08/2021	VSBA Clifton Hill Primary School (CHPS) - New Senior school - Stage 3	1 South Tce Clifton Hill VIC 3068	App REC
eBA20/00156.01	7/05/2021	VSBA Clifton Hill Primary School (CHPS) - New Senior school - Stage 2	1 South Tce Clifton Hill VIC 3068	
eBA20/00156	31/08/2020	VSBA Clifton Hill Primary School (CHPS) - New Senior school - Stage 1	1 South Tce Clifton Hill VIC 3068	Raise Fee
PLN18/0385	5/06/2018	Buildings & Works	1 South Tce Clifton Hill VIC 3068	No Permit Required

Scroll down to *Available Actions for Customer* and select **Protection Works**

Application Details

Proposal

Council Reference	eBA20/00156.03
Proposal	VSBA Clifton Hill Primary School (CHPS) - New Senior school - Stage 3 - Amended
Application Received	24/10/2022
Category Description	Private Building Surveyor - Commercial Works
Stage	Building Permit Issued

Address

Address	1 South Tce Clifton Hill VIC 3068
Ward	Langridge
Address	1 South Tce Clifton Hill VIC 3068
Ward	Langridge

Agree to the *Terms and Conditions* and click **Continue**

Terms and Conditions

Yarra eServices Terms and Conditions of Use:

Access to Yarra City Council's 'Yarra eServices' (**Service**) is restricted to owners of property within the City of Yarra (and their nominated agents) and organisations or individuals who conduct business with Yarra City Council.



By using the Service, you acknowledge that you have read and understood these terms and conditions and agree to be bound by them.

[Read our Terms and Conditions](#)

[Read our privacy statement](#)

[Read our disclaimer](#)

I Agree to the Terms and Conditions

CONTINUE

Complete Application Information (Step 1) questions and click Next



Step 1 of 3

Application Information

File Attachments

Summary Information

Cancel Application

Shopping Cart

Application Information

Application Summary

Building Protection Works - Protection Works

LEGISLATIVE RESPONSIBILITIES

Information About Protection of an Adjoining Owner Under the Building Act 1993 in Relation to Proposed Protection Work in accordance with Section 85 of the Building Act 1993, and subject to Sections 90 and 91 of the Act, you will be taken to have agreed to the protection works proposed in this notice if you do not respond within 14 days after this notice is served to you.

A response to this notice must be in the form of Form 8 of the Building Regulations 2018, include the information in that form, and be given to the owner and the relevant building surveyor whose details are set out in this notice.

In accordance with Section 92 of the Building Act 1993, at any time after this notice is given to the adjoining owner, the relevant building surveyor must make available to the adjoining owner, on request, for inspection, without charge, any plans, drawings and specifications of the proposed building work in the possession or control of the relevant building surveyor. The relevant building surveyor's name and contact details are on page 1 of this notice.



If the proposed protection work is agreed by the adjoining owner or determined as being appropriate by the relevant building surveyor under Section 87(1) of the Building Act 1993 or by the Building Appeals Board under Section 141 of the Building Act 1993 (as the case requires), the owner must:

1. before the commencement of any protection work- i. ensure that a contract of insurance is in force in accordance with Section 93 of the Building Act 1993 against damage by the protection work to the adjoining property and other liabilities described in that section; and ii. make a full and adequate survey of the adjoining property in accordance with Section 94 of the Building Act 1993; and
2. pay to an adjoining owner all costs and expenses necessarily incurred by the adjoining owner in assessing proposed protection work and in supervising the carrying out of protection work in relation to an adjoining property in accordance with Section 97 of the Building Act 1993; and
3. compensate an adjoining owner or an adjoining occupier for inconvenience, loss or damage suffered by the adjoining owner or adjoining occupier in connection with the carrying out of protection work in accordance with Section 98 of the Building Act 1993 or an order of the Building Appeals Board under Section 158 of the Act.

Application Information



Please confirm that the application details below are correct. If these details (ie the application ID and property) are not correct, you will need to start again and commence the process.

Building Application No.*

18A23/00036

Building Application Property Address

70 Naone St Clifton Hill VIC, 3068

Building Application Synopsis

Partial Demolition and Construction of New Ver...

Declaration

I declare that I have uploaded the required documentation and all information provided in this application is true and correct. I declare that I am aware that it is against the law to provide false or misleading information, and if I do, it could result in cancellation of the application, inquest and criminal proceedings.



I declare that I am aware of the legislative requirements pursuant to the relevant section of the current Building Act in that a person must not act on behalf of an owner of a building or land for the purpose of making any application, appeal or referral under the Act or the Regulations, unless the person is authorised in writing by the owner to do so.

I acknowledge that the fee (if applicable) is not negotiable and when paid, is not refundable.

I agree to the Building Declaration*

Not Selected

CLEAR

NEXT

Complete File Attachment (step 2)

The attachment types marked with Asterix are mandatory.

You must ensure that the documents you attached are saved in the accepted file type before uploading.

How to upload each document:

- Select Attachment Type
- Click on Choose File
- Select File
- Click on Upload
- Attachments once uploaded will appear under **Uploaded Files**

When uploading documents online there is a file size limit of 128 megabyte per attachment. If a document is larger than this, you will need to reduce the size of it / upload documents separately.

Click **Next**

Step 2 of 3

Application Information

File Attachments

Summary Information

Cancel Application

Shopping Cart

File Attachments

Application Summary

Building Protection Works - Protection Works

Upload any files relevant to your application that meet the file type requirements.

Attachment Type	Accepted File Types
1. Plans and documents* <ul style="list-style-type: none">• A full set of structural drawings (showing bulk excavation, site retention, footings, etc), soil report, computations, architectural drawings (town planning drawings should normally suffice) and details of protection measures proposed.• Architectural Drawings *	DOC,DOCX,PDF,PNG,JPG,JPEG
<input type="radio"/> 2. Completed VBA protection works checklist*	DOC,DOCX,PDF,PNG,JPG,JPEG
<input type="radio"/> 3. Contract of Insurance* A copy of the contract of insurance that satisfies the requirements of Section 93 of the Building Act 1993. *	DOC,DOCX,PDF,PNG,JPG,JPEG
<input type="radio"/> 4. Covering Letter* Description of building works and associated Protection Works. *	DOC,DOCX,PDF,PNG,JPG,JPEG
5. Dual Certification <ul style="list-style-type: none">• Structural Certification Via "Regulation 126" Certificate of Compliance for Proposed Building Work" by a Victorian Registered Building Practitioner / Endorsed Engineer for the proposed site retention / basement works along the Councils Laneway, Roads or Footpaths by the Design Engineer. Note: the proposed Structural Design must be able to withstand a min 24 kPa surcharge loads along any Council Roads or Laneway; and• Provide "independent" Structural Certification (Dual Certification) Via "Regulation 126" "Certificate of Compliance for Proposed Building Work" by an Independent Victorian Registered Building Practitioner / Endorsed Engineer for the proposed site retention / basement works; and	DOC,DOCX,PDF,PNG,JPG,JPEG
<input type="radio"/> 6. Forms 6, 7 & 8 Ensure forms are completed and signed.	DOC,DOCX,PDF,PNG,JPG,JPEG
<input type="radio"/> 7. Other documentation Any other relevant or required document or information.	DOC,DOCX,PDF,PNG,JPG,JPEG

Upload a File

No file chosen

Step 3 – Summary Information and click Continue

Step 3 of 3

- Application Information
- File Attachments
- Summary Information
- Cancel Application
- Shopping Cart

Summary Information

It is your responsibility to check that all of the details are correct. Check the details below. You can adjust any of the information by clicking on the heading link above the heading on the section or click on the icon on the left-hand side of the screen.
 You can return to this Summary by clicking on the Summary link on the left-hand side of the screen.
 Note: You will be required to enter Applicant Information in the next step.

Applicant Information

Building Application No.* 48A2300012
 Building Application Property Address 66 Green St Camrose VIC 3121
 Building Application Synopsis Building Works - Private Building Surveys - B...
 I agree to the Building Declaration? I accept this Declaration
 Private Building Surveys Company Name* Yarra City
 Private Building Surveys Registration Number* 220600013
 Private Building Surveys Phone Number* +61428644887
 Private Building Surveys Business Address* 333 Bridge Road Richmond VIC 3121
 Private Building Surveys Email Address* marie.vincant@yarracity.vic.gov.au
 Date of Appointment* 13/08/2022
 Estimated Cost 7,500.00

File Attachments

File Name 13 - Check Sheets CHECK
 Attachment Type vcsync\upload\VBA transfer of function letter\48trngp
 File Size 720.71 KB

After clicking Continue below, you will be prompted to complete the details of the Applicant (person or entity applying for this permit or request).
 By continuing below, I declare that I am the applicant, and that the information in this application is true and correct. Remember it is against the law to provide false or misleading information, and if it do it could result in cancellation of the application, permit or request.

CONTINUE

Complete Payment Summary step (This is the 'applicant' step – your details) click Complete

Payment Summary

Name Details

Recently Used Names:

Given Names	Name

Title

Given Names

Surname*

Gender

Date Of Birth

Address*

Suburb

Postcode

Contact Details

Email Address

Home Phone

Work Phone

Mobile Phone

Fax

Purchase Details

Type	Description	Amount

Totals

Amount Due

PREVIOUS **COMPLETE**

Enter Payment Details (credit card details) and click Pay

Enter Payment Details

Payment Total: 299.80 AUD

Merchant Reference: 174427

Card Holder Name:

Card Number:

Card Type: Please Select

Expiry Date: Jan 2023

CVV/Card Security Code:

PAY **CANCEL**

If you would like a copy of the application Click **Print** and this allows you to save the summary as a PDF or print a hard copy.