



Yarra City Council

Annual Procurement Plan 2022 - 2023

July 2022

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Introduction

Yarra City Council's Annual Procurement Plan 2022-2023 (APP) provides potential vendors with an indication of likely procurements and also enables the Procurement Branch to manage the delivery of all necessary tenders for the 2022-2023 financial year.

We recognize providing early advice regarding upcoming procurement opportunities is beneficial for businesses in Victoria, particularly small and medium size businesses.

The APP is a planning document. It is appropriate for information contained in Council's APP to change in order to remain current with its procurement needs. The APP will be updated quarterly to maintain its currency as the year progresses.

Activity listed does not represent a solicitation or constitute a request for a proposal, nor does it commit Council to purchase the described goods, services or works.

Yarra City Council continues to look for marketplace solutions that are innovative, provide value for money, and contribute to actual business improvements for Council over the life of the contract.

For further information on any of the procurement opportunities in this plan, please contact:

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Building & Asset Management

	Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
	Fitzroy Town Hall – main hall mechanical and building services upgrade	Upgrade of mechanical and building services in the main hall of Fitzroy Town Hall	Sep 2022	N/A		
	Richmond Town Hall – clock tower and façade remediation	Remediation works to Richmond Town Hall façade including clock tower	Oct 2022	N/A		
	Richmond Town Hall – site electrification preliminary works	Preliminary mechanical and civil works associated with electrification of HVAC systems at Richmond Town Hall	Nov 2022	N/A		
	Atherton Gardens Kindergarten	Fit out of area within the ground floor of the Atherton Gardens housing tower to create Kindergarten space	Nov 2022	N/A		
	Collingwood College Early Childhood Centre	Upgrade works to Collingwood College to create Early Childhood Centre space	Feb 2023	N/A		
	Barkly Gardens Public Toilets	Expansion of public toilets capacity in Barkly Gardens	Sep 2022	N/A		
	Alphington Bowls Club Upgrade	Redevelopment of the Alphington Bowls Club	Apr 2023	N/A		
	Brunswick Street Oval Sporting Precinct Redevelopment – Stage 1	Brunswick Street Oval Sporting Precinct Stage 1 construction – sports pavilion and associated civil infrastructure and landscaping	Oct 2022	N/A		
	Yambla Pavilion Upgrade	Redevelopment of the Yambla Club in Quarries Park	Nov 2022	N/A		
	Mechanical Plant Maintenance - Aquatic Centres (C1437 replacement)	Maintenance of pool plant at aquatic centres and plumbing services	March 2023	30/06/2023		

Air Conditioning and Mechanical Services Maintenance (C1445 replacement)	Supply and Maintenance of HVAC systems	May 2023	31/08/2023		
Fitzroy Town Hall HVAC upgrade	First stage of three	22/8/2022			

City Works

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
T01294 – Tree Root maintenance (panel contract)	Tree root maintenance services	February 2023?	May 2023		
Arboriculture Services (new panel contract)	Provision of Arboriculture consultancy & tree maintenance services	ASAP	4+2		
WSUD Maintenance – future works planning and budgeting	This project will build on the initial WSUD assessment completed in 2017, to quantify the costs and future works program to maintain existing WSUD assets	Oct 22			
WSUD Maintenance – Completing priority WSUD works	Focussed budget on high priority WSUD asset maintenance	Jan 23			
Stormwater Harvesting Scheme Functional Design	Functional design of priority stormwater harvesting projects from the IWM Strategic Ops investigation				
Flooding catchment masterplan	Building on Flood Prioritisation work completed in 2021, this project will further investigate	Oct 22			

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
	priority locations and develop concept designs				
IWM Community Engagement Actions	This project will build on existing community engagement projects and deliver priority actions from the IWM Strategic Community Engagement report completed in 2021	March 23			
Curtain Square Stormwater Harvesting Scheme - Construction	Construction of the Curtain Square SWH Scheme	Jan/Feb-23			
Street Sweeping Services	Mechanical street sweeping & allied services.	Jul/Aug 2022	30 June 2023		
Glass Recycling Services	Glass recycling acceptance from kerbside glass service	Feb/Mar 2023	30 June 2023		
Glass Out Recycling	Recycling (glass out) acceptance service	Feb/Mar 2023	30 June 2023		
Weed Control	Weed spraying/steaming service	Feb/Mar 2023	30 June 2023		
Compactor	Purchase and construction of 2 compactors at depot	August 2022	NA		

Information Services

Title	Description	Proposed Tender Date	Contract Expiry Date (If applicable)	Status	Procurement Contact
ERP (or Finance, CRM and HR Platform)	Tender process, for consolidation of existing systems to a single ERP	Nov/Dec 2022			

		solution. This may end up being a request for exemption. (Business Transformation Strategy)				
	OR new Finance Platforms	Tender for the replacement of TechOne Finance or upgrade to TechOne CiA via an exemption (Business Transformation Strategy)	July/August 2022	TechOne in perpetuity		
	OR new CRM Platform	Tender for the renewal of Oracle Platform contract or replacement platform via an exemption (Business Transformation Strategy)	TBC	Oct 2022		
	OR new HR/Workforce Management System	Tender process, may lead to the consolidation of existing HR tools, i.e., Chris21, ESS, PDR (CAMMs module) etc. (Business Transformation Strategy)	TBC	Chris21 - ESS - CAMMs PDR - eRecruit – Deputy		
	Data Centre (Infrastructure)	Tender process to renew or replace Equinix Data Centre Contract				
	Trapeze	Tender PDF Editing tool				
	KOFAX	Tender for new scanning solution				
	Contact Centre Solution/ Skype to Teams Tender	Tender for call centre software, to support transition of call centre to teams. Enghouse (current vendor)				
	Replacement of Forecaster/Project Management	Tender (Business Transformation Strategy)				
	Data Warehouse Solution	Data Warehouse Software Solution, may result in a variation to the existing Microsoft Licensing Agreement (Enterprise Architecture and Technology Strategy)	Proof of concept process underway			
	3D Model Software	Tender for software replacement				
	Disaster Recovery and Backup solution	Replacement of current disaster recovery and backup solution	TBC			

Network Identity and SD-Access solution	Procurement and implementation of network identity and SD-Access solution	TBC			
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People and Culture

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Claims Management Service Agreement 1 July 2022-30 June 2023	Provision of claims liability assessment and management. Provision of claims related correspondence and associated reports.	EOI March 2023	30 June 2023		

Aged Services

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Home Care Services	Home Care Services – home based services under the CHSP/HACCPYP program to eligible residents.	TBC – Likely to be a short term extension (30 June 2022)	30 Sept 2022		
Home Maintenance Services	Home Maintenance Services - home based services under the CHSP/HACCPYP program to eligible residents.	TBC – Likely to be a short term extension (30 June 2022)	30 Sept 2022		
Community Chef Services	Food Services – production of food for the delivered and centre based CHSP / HACCPYP meals programs	TBC – Likely to be a short term extension (30 June 2022)	30 Sept 2022		

Advocacy, Engagement and Comms

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Website Redevelopment	Procurement of new CMS and vendor for design and build (web development)	July-September 2022			

Planning and Placemaking

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
Contract Building Surveyor	This specialized position is required to assist in the assessment of combustible cladding for the Building Services team	14 July 2022	13 July 2024		

Statutory Planning

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
C1550 – Provision of Environmentally Sustainable Development Advisors/Experts	To maintain a Panel of Environmentally Sustainable Development (ESD) Advisors/Experts in order to: Have access to a range of expertise to provide advice on ESD matters;				

Title	Description	Proposed tender date	Contract expiry (If applicable)	Status	Procurement Contact
	<p>Ensure Council (Statutory Planning) receives sound expert and practical advice and guidance about relevant ESD issues, having regard to the Yarra Planning Scheme and other relevant information including VCAT decisions, and site context; and</p> <p>Ensure value for money and sound and resolute professional advice.</p>				
C1425 – Statutory Planning Consultancy Services	A list of external consultants who are appropriately qualified and experienced for the provision of specialist statutory planning consultancy, advocacy and temporary staffing services for a contract period of five (5) years.	September 2022	27 May 2023		