PRE-WORKS STAGE
Before you start building, it's important you find out what approvals are required. We can help you through this process.

STEP 1: PLANNING PERMIT
Checking planning requirements is one of the first steps to take when planning your work.

STEP 2: CONSTRUCTION MANAGEMENT PLAN
Applies to large scale or complex developments. Check your planning permit conditions

STEP 3: BUILDING PERMIT
Required for most commercial industrial and residential developments

STEP 4: COUNCIL REPORT AND CONSENT
The building regulations authorises Council to have input into proposed building works. Contact your building surveyor to check if this applies.

STEP 5: ASSET PROTECTION PERMIT
Applies if you need a Building Permit. A bond maybe required.

STEP 6: EXTERNAL AUTHORITY APPROVALS
Required for any works carried out in proximal to their asset such as Vic Roads, Yarra Trams, CitiPower, Metro Trains and Transdev Melbourne.

CONSTRUCTION STAGE
Now you are ready to start works. If you need to use Council land follow the next steps to find out what permits are required.

STEP 7: TEMPORARY VEHICLE CROSSING PERMIT
Applies if you need vehicle access into you property and there is no existing vehicle crossing.

STEP 8: ROAD/FOOTPATH OCCUPATION PERMIT
Required for occupation of Council's land for works including: Work Area, Plant & equipment Hoarding/gantry, crane, Shipping container/ portable self-storage container, work zone,construction zone

STEP 9: SKIP BIN PERMIT
Required when placing a skip on Council land, contact a skip bin company

STEP 10: ROAD/FOOTPATH OPENING CONSENT
Required for excavation of Council's land for works including: Connecting services, Stormwater, Reinstatements, Accessing Council managed land

STEP 11: OUT OF HOURS
Required to work on building sites outside the times specified in the Planning Permit condition or Council's Local Law.

STEP 12: PERMANENT VEHICLE CROSSING
Required to construct, reconstruct, repair or remove a redundant crossing. You may require a planning permit to install a vehicle crossing.

You have now completed the permit process. Please contact us if you have any further questions. Working without the correct permit may result in a fine or potential court action.